



Sustainable Procurement Guide for Morale, Welfare, and Recreation Activities



Federal Agencies are required to purchase recycled content products designated under the U.S. Environmental Protection Agency's (EPA) Comprehensive Procurement Guidelines (CPG), biobased products designated under the U.S. Department of Agriculture's (USDA) BioPreferred program, and energy-efficient products designated under the EPA's EnergyStar program or the Department of Energy's Federal Energy Management Program (FEMP). Procurement of these types of sustainable products is required by statute, Executive Order, and Federal Acquisition Regulations, unless an exception applies. Information about documenting exceptions to these requirements may be found in the Army Installation Green Procurement Program Implementation Guide. The requirement for sustainable procurement applies to all Federal Agencies, regardless of the type of funds used for the purchase (40 CFR 247.2(a)(2)). Therefore, sustainable procurement applies to products purchased with non-appropriated funds.

MWR activity purchases (e.g., parks and recreation equipment, food services items, vehicle maintenance items) must comply with these requirements. The checklist below is a guide to sustainable products that MWR may purchase regularly. This checklist is not inclusive. Visit <http://www.sftool.org/GreenProcurement> for a comprehensive list. Purchasing information for these products is provided on page 2 of this Quick Guide.

Parks and Recreation Equipment

- | | |
|--|---|
| <input type="checkbox"/> Bike racks | <input type="checkbox"/> Playground equipment |
| <input type="checkbox"/> Park benches | <input type="checkbox"/> Playground surfaces |
| <input type="checkbox"/> Picnic tables | <input type="checkbox"/> Running tracks |
| <input type="checkbox"/> Plastic fencing | <input type="checkbox"/> Signage |

Food Service Products

- Disposable food containers
- Disposable tableware and cutlery
- Paper products (napkins, paper towels)
- Tray liners
- Dishwashing products
- Food cleaners
- Oven and grill cleaners
- Hand cleaners and sanitizers
- Waste containers and trash bags

Vehicular Products

- Diesel fuel additives
- Engine coolants
- Hydraulic fluids
- Parts wash solution
- Penetrating lubricants
- Rerefined lubricating oils
- Rebuilt vehicular parts
- Retread tires
- Sorbents

Many vehicle maintenance products have biobased alternatives. EO 13693 places special emphasis on BioPreferred products and requires Federal agencies to achieve at least 95 percent compliance with the BioPreferred purchasing requirement. The USDA's BioPreferred Program Catalog identifies biobased products (<http://www.biopreferred.gov/BioPreferred/faces/catalog/Catalog.xhtml>). If a product meets or exceeds the minimum biobased content requirements, the USDA considers the product to be "qualified." If a product achieves third-party verification of its biobased content, the USDA considers the product to be "certified." Both qualified and certified products meet Federal requirements.



Buy Wisely, Buy for the Future!



PURCHASING GUIDE MATRIX – MORALE, WELFARE, AND RECREATION PRODUCTS

Product	Preference Program ¹			Minimum Content Levels	Availability				GSA Award Schedule(s)
					EMALL	GSA Advantage	GSA Global Supply	AbilityOne	
Parks and Recreation Equipment									
Bike racks		X		25-100%		X			Schedule 78 SIN 192 371
Park benches and picnic tables		X		15-100%		X			Schedule 78 SIN 192 37B & 371
Plastic fencing		X		60-100%		X			Schedule 56 SIN 563 29 Schedule 51 V 105 002
Playground equipment		X		25-100%		X			Schedule 78 SIN 192 371
Playground surfaces		X		90-100%		X			Schedule 78 SIN 192 371
Running tracks		X		90-100%					Schedule 78 SIN 192 09
Signage		X		25-100%	X	X	X		Schedule 78 SIN 366 11
Food Service Products									
Disposable containers	X			72%		X			Schedule 73 SIN 302 74
Disposable cutlery	X			48%	X	X	X	X	Schedule 73 SIN 302 74
Disposable tableware	X			72%		X	X	X	Schedule 73 SIN 302 74
Paper napkins		X		30-100%	X	X	X	X	Schedule 75 SIN 75 85
Paper tray liners		X		50-100%	X				
Dishwashing products	X		X	58%	X	X	X	X	Schedule 73 SIN 375 321 & 363
Food cleaners	X			53%		X			Schedule 51 V SIN 105 002
Hand cleaners	X		X	64%	X	X	X	X	Schedule 73 852 1 Schedule 51 V SINs 105 001 & 002
Hand sanitizers	X			73%	X	X	X	X	Schedule 73 852 1 Schedule 51 V SINs 105 001 & 002
Oven and grill cleaners	X		X	66%	X	X	X		Schedule 51 V SIN 105 002
Plastic trash bags		X		10-100%	X	X	X	X	Schedule 51 V SINs 105 001 & 002 Schedule 73 SIN 384 2 Schedule 81 I B SIN 617 1
Vehicular Products									
Engine coolants		X				X			Schedule 56 SIN 253 40
Fuel additives	X			92%		X			Schedule 51 V SINs 105 001 & 002
Hydraulic fluids	X	X		44% ² 25% ³		X			Schedule 51 V SIN 834 900
Lubricants	X			68-88%				X	Schedule 51 V SIN 834 900
Parts wash solution	X		X	65%	X				Schedule 51 V SINs 105 001 & 002 Schedule 73 SIN 375 363
Re-refined oil		X		25%		X			
Rebuilt vehicular parts		X							Schedule 23 V SIN 272 106
Retread tires		X				X			Schedule 23 V SIN 096 3R
Sorbents	X	X		89% ¹ 25-100% ²	X	X			Schedule 73 SINs 375 351, 353 & 355

¹  = Biobased,  = Recycled Content,  = Safer Choice

SUSTAINABLE PURCHASING TIPS

- Use durable/reusable tableware and cutlery for eat-in dining.
- When purchasing disposable containers, tableware, and cutlery, chose items that are certified as compostable by the Biodegradable Products Institute (assuming a composting program is in place).
- Purchase products that are biobased and also labeled as SaferChoice or that contain low levels of VOCs (volatile organic compounds).